



Morningside College

COURSE SYLLABUS ADDENDUM

Important - Please Read - Do Not Discard

It is each student's responsibility to read all course materials, including course syllabus and addendum, and to know and understand the course requirements, exam score minimum requirements, and deadlines. Students enrolled in VESi courses are required to check their email for any communications regarding the course until their final grade is posted with the college or university. Once your course materials are received by VESi and have been reviewed, the GRADE IS FINAL.

Final Case Study Paper - Teaching Diversity

You will first gather information on the racial, ethnic and cultural diversity numbers or percentages within the school. You will then either design an interview sheet or use a pre-developed interview form covering norms about race, ethnicity and culture for the groups represented in this particular school. You may also include gender question on the interview form if you prefer. This interview form should be designed to determine how much each faculty knows about the cultural or each race or ethnicity in the school. You will interview each classroom teacher, counselor and administrator in the school. This interview should be designed to take no more than ten minutes to complete. You will NOT record the names of the interviewees on your sheets nor will they be presented in your final summary. At the conclusion of your interview process you will create a master spreadsheet summarizing the results of the interviews you completed. This summary sheet will be presented to the building principal and explained so he/she has a clear understanding of how well informed his/her staff is about diversity issues.

You may also include your impressions of the course, pieces you enjoyed, sections that did not make sense or were not useful, or the overall value to you personally.

The paper should be a minimum of 3 pages in length, but no more than 7 pages (single spaced, 12 font). Only typed or word-processed papers will be accepted. 50% of your grade will be figured on your examination scores and 50% will be figured on your written assignments, including your final paper. **You must complete all examinations with a minimum score of 70% or higher and complete ALL writing assignments to pass this course.**

* It is your responsibility to find a student or child to work with and complete your final case study assignment. If you do not have a current classroom assignment, you may want to speak with a local school, child care facility, church or other community organization about a child for observation and assessment.

Textbook Reading Assignment and Exam

You are required to read *Teach Like a Champion: 49 Techniques That Put Students on the Path to College* by Lemov, D., and then you will take a 25-question examination to assess your comprehension of the material covered in the book. To take the exam for this textbook reading assignment, click on **EXAMS** and then on **TEXTBOOK EXAM**. **You must score a minimum of 70% on this exam to pass this course.**

Grading Criteria

You must complete each examination with a minimum score of 70% or higher and complete ALL writing assignments to pass this course. This graduate level course requires a minimum passing grade of "C-" to receive credit. 50% of your grade will be figured on your examination scores and 50% will be figured on your written assignments, including your final paper. The average from your exam scores will be printed on your certificate. However, this is not your final grade since your required writing assignments have not been reviewed. Exceptionally written or poorly written required writing assignments, or violation of the academic integrity policy in the course syllabus, will affect your grade.

No grade will be submitted for partial completion of course assignments, regardless of partial scores.

You must pass each course examination. If you fail any chapter exam, you WILL NOT receive course credit.

Letter grades will be assigned as follows:

95% to 100% A	80% to 83% B-
90% to 94% A-	77% to 79% C+
87% to 89% B+	74% to 76% C
84% to 86% B	70% to 73% C-

Course Completion Information

Grading will take approximately two weeks from the time your materials are received by the instructor, after which we will submit grades to the university weekly. If you have a timeline to meet certain school or state requirements, please keep this time period in mind when planning your course completion dates.

Course Completion Instructions

- **Course Evaluation:** Please take a moment to fill out the course evaluation by clicking on Course Evaluation on the menu to the left.
- **Online Submit (requires Internet access at the time of submission):** Select this command to submit your course materials for final grade. You can only submit the course grade ONE TIME. Be sure that you have completed all requirements and exams.
- **Final Case Study Paper:** Please email your Final Case Study Paper to grades@virtualeduc.com.
- **Print Certificate:** You can print a copy of your course certificate for your records.

*** NOTE*** You have **six months** from your registration date to return the completed materials to VESi.

If you have questions that are not course-specific, please refer to the university catalog or contact the university directly to obtain answers to questions about extensions, withdrawals, transcripts, or any other university business.